



STATE OF MICHIGAN

GRETCHEN WHITMER  
GOVERNOR

DEPARTMENT OF HEALTH AND HUMAN SERVICES  
LANSING

ELIZABETH HERTEL  
DIRECTOR

**IV-D MEMORANDUM 2022-005**

**TO:** All Friend of the Court (FOC) Staff

**FROM:** Erin P. Frisch, Director  
Office of Child Support

**DATE:** June 6, 2022

**UPDATE(S):**

☐ Manual

☐ Form(s)

**SUBJECT:** Updates to the *National Medical Support Notice (NMSN)* Process

**ACTION DUE:** None

**POLICY EFFECTIVE DATE:** Upon receipt

**PURPOSE:**

This IV-D Memorandum announces updates to ensure that the NMSN (FEN302) accurately reflects the children identified in the medical support order. With the Child Support 22.2 Release on June 10, 2022,<sup>1</sup> the Office of Child Support (OCS) will implement functionality in the Michigan Child Support Enforcement System (MiCSES) to automatically generate:

- An updated NMSN<sup>2</sup> when a IV-D worker adds a child to the *Medical Order Provisions (MORP)*<sup>3</sup> screen; and
- The *Notice Regarding Health Care Coverage* (FEN308) when a IV-D worker removes a child from the MORP screen.

IV-D workers will no longer manually generate a revised NMSN whenever a child is added or removed from an order to provide health care coverage.

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<sup>1</sup> OCS recently changed the name of its system releases to Child Support Releases because they include updates to MiCSES as well as other child support systems. OCS also changed the release numbering to identify releases by year.

<sup>2</sup> Ref: [Section 6.06, "Medical Support," of the Michigan IV-D Child Support Manual](#) for more information about when a NMSN is generated.

<sup>3</sup> Ref: [MiCSES Screen Description: MORP – Medical Order Provisions](#) for details about entering medical support information on the MORP screen.

OCS will update Section 6.06 of the *Michigan IV-D Child Support Manual* with this information in a future revision.

## **DISCUSSION:**

### **Generating an Updated NMSN**

State law requires the court to order one or both parents on a child support order to provide health care coverage that is accessible and reasonable in cost.<sup>4</sup> Federal regulations require IV-D agencies to use the NMSN to enforce health care coverage where appropriate.<sup>5</sup> MiCSES generates a NMSN<sup>6</sup> for an employer when IV-D workers enter an order for a parent to provide health care coverage, and there is a verified employer for that parent in MiCSES.

Currently, when the court orders a parent to provide health care coverage for a child who was not included in a previous order, the IV-D worker adds the child to the MORP screen.<sup>7</sup> The IV-D worker then manually generates an updated NMSN. However, with the Child Support 22.2 Release, IV-D workers will no longer manually generate a NMSN in this situation. The addition of the child to the MORP screen will prompt MiCSES to automatically generate an updated NMSN that includes the added child.

### **Generating the *Notice Regarding Health Care Coverage* (FEN308)**

The FEN308 informs employers, non-custodial parents, and custodial parties that the NMSN is no longer in effect for the employee and child(ren) listed on the form. The FEN308 is only generated under limited circumstances to ensure that the employer does not end health care coverage prematurely for a child.<sup>8</sup>

With the Child Support 22.2 Release, MiCSES will automatically generate the FEN308 when a IV-D worker removes a child from the MORP screen. IV-D workers may remove a child from the MORP screen **only** when:

- A parent is no longer required to provide health care coverage for a child because the court has removed the child from the support order (e.g., revocation of paternity<sup>9</sup>); or
- A IV-D worker added the child to the MORP screen in error.

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<sup>4</sup> Michigan Compiled Law (MCL) 552.605a(2)

<sup>5</sup> 45 Code of Federal Regulations (CFR) 303.32

<sup>6</sup> Ref: [MiCSES Customer Information Guide: NMSN – National Medical Support Notice Activity Chain](#) for more information about the NMSN generation process in the NMSN activity chain.

<sup>7</sup> Ref: [MiCSES Quick Reference Guide: MORP – Update Medical Order Provisions](#) for information about updating the MORP screen.

<sup>8</sup> Ref: Section 6.06 of the *Michigan IV-D Child Support Manual* for more information about when the FEN308 is generated.

<sup>9</sup> Ref: [Section 4.06, “Paternity Disestablishment,” of the Michigan IV-D Child Support Manual](#) for more information.

MiCSES will automatically generate a FEN308 for a child who was on a NMSN that was previously generated for an employer. The FEN308 will inform the employer that the NMSN is no longer effective for that child.

**NECESSARY ACTION:**

Retain this IV-D Memorandum until further notice.

**REVIEW PARTICIPANTS:**

Enforcement Work Improvement Team  
Program Leadership Group

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**CC:**

All Prosecuting Attorney Staff  
All Office of Child Support Staff

**SUPPORTING REFERENCES:**

Federal  
45 CFR 303.32

State  
MCL 552.605a(2)

**ATTACHMENT(S):**

None

**EPF/CJF**